

# Holmesglen Apprentice Support Fund 2023

## FUND CONDITIONS

**The Apprentice Support Fund is available for government funded Holmesglen courses.**

Applicants cannot be a recipient of any other scholarship/award, or be eligible for VET student loans, fee HELP or other government schemes including jobtrainer or free TAFE.

### TERMS & CONDITIONS

- Fund value will be credited to tuition fees.
- Applicants will not receive any monetary payment to the value of the fund unless fees have already been paid, in which case the student will receive a cheque.
- The fund amount awarded will only be applied to the course that is named in the scholarship application and cannot be used towards another course should you chose to change courses.
- An applicant may only be awarded one scholarship/ fund during their study at Holmesglen.
- All correspondence will be via email, including acknowledgement of receipt of applications. Please ensure you put your correct email address on the application form so that this communication can occur.
- Funds may take up to 4 weeks to process. Please do not contact Student Wellbeing regarding the progress of your application unless an issue arises.
- If tuition fees are reduced in any event, scholarship value will be adjusted accordingly ie. application of concession, study load reduction etc.

### ELIGIBILITY CRITERIA

- Apprentice Support Fund is available to apprentices who because of hardship, disability or other form of disadvantage, might not otherwise enjoy the benefits of participation in tertiary education.
- Funds are not available to those on VET Student Loans.
- Applications for the 2023 Holmesglen Apprentice Support Fund open on the 12 of February, 2023 and close at the end of November, 2023.
- The scholarship committee meets monthly to assess applications and funds are subject to availability.
- Prospective or current Holmesglen apprentices are eligible to apply.
- Only Australian citizens or permanent residents of Australia can apply.
- International students studying in Australia are not eligible, refer to the International Centre for International Student Scholarships.

- The Apprentice Support Fund is available for government funded Holmesglen courses.
- Applicants who are a family member of a Holmesglen employee or agent are not eligible to apply.
- Applicants cannot be a recipient of any other scholarship/ award/fund or be eligible for VET student loans, fee HELP or other government schemes including jobtrainer or free TAFE.
- Documentary evidence is required to support your application.
- This includes documentation supporting your financial situation, a statement of fees (You can get this from the info office) and a referee letter

### SELECTION PROCESS

1. Applicants are required to complete the fund Application Form and attach their additional supporting documents.
2. Apprentices applying for a scholarship must see a counsellor/welfare officer at Student Wellbeing or counsellor at Apprentice Central as part of application process.
3. Submit application and documentation to Student Wellbeing, (Chadstone, Glen Waverley, Moorabbin) City Campus Information Office or by email to **[studentwellbeing@holmesglen.edu.au](mailto:studentwellbeing@holmesglen.edu.au)**.
4. The scholarship committee will assess all applications in consultation with the student's faculty and relevant staff members.
5. Successful applicants will be notified in writing via email.
6. The decision of the scholarship committee is final and no further communication will be entered into.